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Jan. 26, 1944

The Athens Regional Library Board met Jan. 26, at 3:45 in the office of the Y.M.C.A. Present were: Mrs. L. M. Shadgett, Mr. Max Michael, Mr. Robert Hamilton, Mrs. Jack Wilkins, Mr. Paul Williams, Mrs. T. H. McHatton, Mrs. Wheatley, Miss Wyatt.

The Chairman, Mrs. Wilkins, opened the meeting with a roll call and the reading of minutes of the previous meeting. Georgia Library Law read to group.

Discussion of vacations for library staff. Motion made by Mr. Michael and seconded by Mr. Williams that assistant director be given two weeks with pay at a time convenient to the library. Motion carried. Motion made by Mr. Michael and seconded by Mr. Williams that chairman be given authority to act in setting vacation time for other workers. The chairman set one week with pay for the library assistants, the time to be taken at the convenience of the library.

Motion made by Mr. Michael that question of a vice-chairman be postponed until the April meeting.

Committees appointed by chairman:

Finance:

City:

Mr. Paul Williams

Mr. Max Michael

County:

Mr. Harris Thurmond

Mr. Robert Hamilton

Summary of Annual Report presented by Mrs. Wheatley. Budget presented and explanation given for increase. W.P. A. paid salaries in 1943 until March 27. Budget approved.

Salary raise recommended for three library workers. Carried.

Discussion of State matching funds and their use.

Discussion of Dunbar Branch as an aid in keeping good relations between negroes and whites and in advancing serious and recreational reading for the negro population. Work begun in Oct. 1942 with a gift of \$ 25 from the Junior Assembly

Meeting Adjourned.

Edith Wyatt
Acting Secretary

March 7, 1944

4:30 Y. M. C. A.

Athens Regional Library Board met at 4:30 O'clock, March 7, 1944 in the small office of the Y. M. C. A. Mrs. Wilkins, Chairman, presided. Discussion of library finances. Report on two meetings with City Council. Library budget question postponed until investigating committee can make visits in three counties and report with recommendations.

Meeting adjourned.

Respectfully submitted,

Edith Wyatt

Edith Wyatt

Acting Secretary

April 11, 1944

4:30 at Y.M.C.A.

Athens Regional Library Board met at 4:30 o'clock,
April 11, 1944 at the Y.M.C.A. Bldg., Athens, Ga.

Present were: Mrs. Cabaniss, Mr. Williams, and Mr. Ashford, as well as Mrs. Wheatley. Mrs. Wilkins and Mr. Michael had empowered Mr. Williams to vote as proxy for them, and Mr. Watson had likewise delegated Mrs. Wheatley.

There being no officer present, Mrs. Wheatley was appointed temporary chairman. Election of officers was the first order of business. Mr. Williams nominated, and Mrs. Cabaniss seconded, Mrs. Wilkins as Chairman; the election was unanimous. Mrs. Cabaniss nominated, and Mr. Williams seconded, Mr. Harris Thurmond as Vice-Chairman; the election was unanimous; Mr. Williams nominated, and Mr. Ashford seconded, Mrs. Cabaniss as Secretary; again the election was unanimous.

Discussion of the appropriations of Athens and Clarke County, with Mr. Williams telling of efforts made to secure the requested \$5000 each, and explaining the obstacles encountered. The budget as revised April 8, was presented to the Board; Mr. Williams moved, and Mrs. Cabaniss Seconded, the adoption of the budget as presented. Unanimously carried.

Moved and seconded that the Board adjourn.

Respectfully submitted,

Mrs. E. O. Cabaniss, Secretary

1. ^{by HPR} ~~Morrell~~ - Sec Mrs. Co. Catines unan. ad.
2. ^{Co. Cat} Morrell Mrs. & Sec HPR Mr. Thurmond v. Che unan. adj.
3. ^{HPR} Morrell & ^{Sec. Mrs. Catines} ~~Sasford~~ unan. adj.
4. ^{HPR} Morrell Sec Mrs. Cat ^{Mr. Cat} ~~Mr. Cat~~ adopt Budget
RW- 4/8

Present

HPR
Mrs. Cat
Mr. Sasford
Mr. Michael Prop
Mrs. Watkins Proxy
Mr. Watson proxy (M.W.)

M & Sec adj.

Minutes as kept by
Mr. Williams during meeting

BUDGET FOR
Regional Library Service, 1944 (revised April 8)
for
Clarke, Oglethorpe and Oconee Counties

INCOME:

Athens - - - - - 4000
Clarke County - - 4000
State Dept. of Educll20
Oconee County - - 1400
Oglethorpe " - - 1800
Fines, misc. - - - 300

12620

Balance, Jan.1944 491.21

Oglethorpe County
In matching fund books \$900
In cash 900
Oconee County
In matching fund books 600
In cash 800

13111.21

EXPENDITURES:

Personnel

Library Director - - 2400
includes 300 travel
Asst. Director, 3 mo. 450
Circulation Asst. 1080
Typist-Bookkeeper 1080
Bookmobile clerk 960
Bookmobile driver 900
4 clerks in branches 1200
8070

Maintenance

Operation of plant - 229
Bookmobile 335
Books 3500
Binding 100
Periodicals 175
Supplies 200
Equipment 50
Story Hour 150
Postage & misc. 100
4839

Personnel 8070
Maintenance 4839
12909

July 5, 1944

The Athens Regional Library Board met in the Y.M.C.A. on Wednesday, July 5, 1944 at 4 P.M. There were five members present

Mrs. T.H. McHatton
Mr. T.S. Mell
Mr. W.H. Ashford.

Mrs. John J. Wilkins, Jr.
Mr. Robert Hamilton

The Board unanimously passed a motion to employ Miss Charlotte Newton, formerly of Athens and now of South Western at Memphis as Regional Director of the Athens Regional Library beginning as soon as Miss Newton can arrange to be here. Motion was made by Mrs. McHatton and seconded by Mr. Ashford. Miss Newton is to be given full authority to employ an assistant trained librarian as soon as she sees fit.

Mrs. Wilkins announced that the State Department of Education has been given an appropriation of \$100,000.00 to be used expressly for Library Aid. As a result of this Athens will receive a larger share than in the past, which will increase our appropriation of State funds, and thus enable us to employ the trained assistant. Miss Newton stated in correspondence with Mrs. Wilkins that she would not consider this position unless larger quarters were made possible, and a trained assistant employed, as soon as possible.

The resignation of Mrs. A.E. Porter of Bishop was accepted.

Respectfully submitted

Acting Secretary

Aug. 9, 1944

The Athens Regional Library Board met in the Y.M.C.A. building at 4 P.M. Present were Mr. Paul Williams, Mr. Robert Hamilton, Mrs. L.M. Shadgett, Mr. W.H. Ashford, and Mrs. J.J. Wilkins, Chairman. Miss Charlotte Newton, Regional Library Director, was asked to serve as secretary. Minutes of the meeting of April 11th were read and approved.

Mrs. Wilkins explained that the meeting had been called in order to consider the conditions upon which state aid amounting for the fiscal year to a total of \$2992 for service and the purchase of materials might be made available to the counties of Clarke, Oconee and Oglethorpe through the Athens Regional Library. This sum would be an increase of \$1872 above the amount formerly available through the State Department of Education toward the librarian's salary.

Questionnaires which had been filled out to secure state aid in the purchase of library materials and for regional library service were read and approved and a formal agreement to conditions named read and signed by representatives of Clarke and Oconee counties. It was decided that the material should be sent to Mrs. E. O. Cabaniss, Chairman Oglethorpe County Library Board, for approval and written agreement, upon which application can be made to the State Department of Education.

Mrs. Wilkins brought up the matter of the pressing need for additional space for the library. It was decided that efforts should be made immediately to secure the use of the first floor of the old Post Office building as soon as possible, since this appears to be an ideal location when it becomes necessary to move from the Y.M.C.A. building.

Adjourned.

Respectfully submitted,

Charlotte Newton
Charlotte Newton,
Acting Secretary.

Athens, Georgia
September 22, 1944

The Regional Library Board met on September 22 at 10:00 with the following members present: Mrs. Wilkins, Chm., Mrs. Bailey, Mrs. McHatton, Mrs. Shadgett, Miss Hale, Mr. Williams, Mr. Michael, Mr. Mell and Mr. Ashford.

Discussion was brought up about more space for library. Investigations had been made toward getting Old Post Office Bldg. Since AAA is now located there it is impossible for time being. Mr. Michael and Mr. Williams were appointed on Building Committee.

Miss Newton, Librarian, reported that Mrs. Honea has resigned as book-mobile clerk. She also stated that State has approved approximately \$3,000.00 for the library. \$100.00 each month goes toward payment of director's salary.

Miss Newton also read letter from Mr. Chandler, book-mobile driver, stating that if his salary wasn't raised to \$25.00 per week for weeks that he worked that he would have to resign. Motion made by Mr. Williams and seconded by Mr. Ashford that Mr. Chandler's salary be raised to \$25.00 per week for each week that he works. Motion carried.

The Board agreed to pay Mrs. Burnet, who is working on part time basis, \$55.00 per month.

Discussion of bonus for present staff was brought before the Board but no bonuses were granted.

Motion made by Mr. Williams and seconded by Mr. Ashford that Mrs. Steffen's salary be made \$115.00

Mr. Williams made motion and seconded by Mr. Michael that budget be adopted as presented by Miss Newton. Motion carried.

Motion made by Mrs. McHatton and seconded by Mr. Michael that Board give a vote of appreciation for work Miss Newton has already done in the library.

Without further business the meeting adjourned.

*Elizabeth Hale,
Acting Secretary*

ATHENS REGIONAL LIBRARY
ATHENS, GEORGIA

Budget Oct.- Dec. 1944

Sept. 19, 1944

Checkable balance on hand as of Oct. 1st \$729.81

Due:

Clarke(4th installment)	1000.00
Athens (Oct. - Dec.)	1000.00
Oconee	
Commissioners	175.00
Bd. of Educa.	150.00
Bogart	150.00
Watkinsville	50.00
Oglethorpe	
Commissioners	250.00
Bd. of Education.(Sept. - Dec.)	143.36
State:	<u>\$3648.17</u>
Reimbursement for August salary	100.00

Expenses:

Salaries:

Director \$400 (balance from state)

Typist-

bookkeeper \$315

Circulation

assistant 315

Driver 285

Cataloger 220

School libn 460

Bkmobile

clerk 280

Hospital ln. 40

Radio hr. 24

Story hr. 24

3 branch lns. 262.50

1 " ln. 123.50

Janitor 34.00

2782.00

Maintenance 40.00

Bookmobile exp. 148

Total

\$2970.00

Balance to be spent for books and other expense \$778

Adopted at board meeting Sept. 22, 1944